

Employment Type: Contract (6 Months)
Title: **Joint Venture (JV) Contract Analyst**
Location: Calgary, Alberta
Reports To: Senior Joint Venture Representative
Start Date: Immediate

Bellatrix Exploration Ltd. is a growth oriented oil and gas company operating in Western Canada's Sedimentary Basin. The Company focuses on providing sustained shareholder growth in value while operating with integrity and conducting operations in a safe and environmentally responsible manner. Bellatrix is publicly listed on the Toronto Stock Exchange and New York Stock Exchange.

The key to the Company's success is our people. Through them we have leadership, dedication, vision and strategy. Bellatrix's **STAR** values of **S**afety, **T**eamwork & Collaboration, **A**ccountability and **R**esults guide us toward our common goal of achieving value through a culture of focused innovation.

JV Contract Analyst (Contractor):

Bellatrix Exploration Ltd. is seeking a dynamic and energetic individual to fulfill the responsibilities of **JV Contract Analyst** for a **six (6) month contract** in the Marketing & Commercial department.

Primary Responsibilities:

- The main focus of the project is to complete property reviews of the core operated facilities to ensure the required agreements are complete and accurate
- Work with accounting to ensure all processing fees are billed
- Work with accounting to ensure all operating costs are being billed in accordance the CO&O
- Work with the operations teams to understand the production flow to be able to set up contracts
- Work directly with the Equalizations accountant to provide support to complete that project

Qualifications:

- Ten (10) to fifteen (15) years' experience in Joint Venture, with significant emphasis on contract analysis
- Must be capable of writing and reviewing all types of agreements – service agreements and CO&O agreements
- Must be very detail-oriented
- Must be willing to communicate with the EQ accountant, operations teams and accounting
- Must be willing to work full-time during core hours (8:00-4:30, 5 days a week)
- Must be willing to be accountable for decisions made
- Must be able to work autonomously but know when to involve others
- Capacity to meet tight deadlines, set priorities and organize workload

To Apply:

Please send your application to careers@bxex.com, subject: **JV Contract Analyst (Contractor)**. Your application must include a cover letter and a resume. All applications will be treated with the highest level of discretion. Please apply to the position in the manner as described above only.

Office environment is 8:00AM to 4:30PM, Monday to Friday. Dress code is “business casual”. Overtime, additional hours and schedule flexibility may be required.

Resumes that are faxed or dropped off will not be considered.

Bellatrix Exploration Ltd. thanks all candidates for their interest.
Only those selected for an interview will be contacted.

NO PHONE CALLS PLEASE. NO RECRUITMENT FIRMS PLEASE.